

AGENDA

FOR THE REGULAR MEETING OF THE NORTHWEST SCHOOL DIVISION NO. 203 BOARD OF EDUCATION

DATE: May 11, 2023 **LOCATION:** Northwest School Division
TIME: 10:00 a.m. CST Boardroom / TEAMS

- 1. Call to Order**
- 2. Additions to and Adoption of Agenda**
- 3. Adoption of Minutes of Last Meetings**
Regular Meeting – April 18, 2023
- 4. Delegation**
- 5. Discussion / Decision Items**
 - 5.1 Operational Reserves
 - 5.2 Benkendorf Land Sale
 - 5.3 Proposed PMR 3 Year Plan
 - 5.4 PMR Plan Amendment
 - 5.5 SSBA Position Statement
 - 5.6 Draft Budget 2023-2024
 - 5.7 Financial Report
- 6. Information Items**
 - 6.1 Celebrations
 - 6.2 Calendar
- 7. Closed Session**
 - 7.1 HR Report
 - 7.2 Sector Update
 - 7.3 Director Review Approval

8. Information of Emergent Items for Next Agenda

May

Regular Board Meeting Agenda Items

- Review draft budget and provide required redirection
- Approve PMR
- Establish compensation guidelines for out of scope staff
- Approve Director semi-annual evaluation (3rd year of Board Term)
- Approve Board semi-annual evaluation (even years)
- SSBA Members Council (Chair/vice chair and Director)
- Sub-Division graduation ceremonies to present awards as determined

June

Regular Board Meeting Agenda Items

- Approve Annual Budget
- Advocacy Linkage MLA's
- Personnel Accountability Report – HR Report
- Public Section Annual Meeting
- SHSAA Meeting –representative delegate
- Sub-Division graduation ceremonies to present awards as determined

July

Regular Board Meeting Agenda Items

- No Scheduled Board meeting

August

Regular Board Meeting Agenda Items

- SSBA Advocacy Linkage
- SSBA Bylaw Amendments
- Senior Administration Team Yearly Plan
- Approve Annual Work Plan
- Pre Audit Review; Auditor's Terms of Engagements
- Division Goals Update

Events

- Review Events for Upcoming Year

September

Regular Board Meeting Agenda Items

- SSBA Resolutions
- Premier's Award For Innovation – Discuss Nominations
- Advocacy Linkage MLA's
- Technology Report
- Athletics Report
- School Enrollments Numbers

October

Regular Board Meeting Agenda Items

- Approve resolutions for Saskatchewan School Boards Association Annual Convention
- School Enrollments Final
- Appoint Voting Delegates and allocate votes for the SSBA Convention

9. Adjournment

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE NORTHWEST SCHOOL DIVISION NO. 203 HELD TUESDAY, APRIL 18, 2023 AT 10:00 A.M. IN THE BOARD OFFICE AT MEADOW LAKE, SASKATCHEWAN VIA TEAMS

Members Present: Glen Winkler, Chair
 Bev Josuttis-Harland, Vice-Chair
 Mark Campbell, Terri Prete, Charles Stein, Faith Graham, Janice Baillargeon, Barb Seymour, Andrea Perillat, Patricia Main, John Anderson

Members Absent: None

In Attendance: Duane Hauk, CEO
 Charlie McCloud, CFO
 Davin Hildebrand, Deputy Director of Education
 Jennifer Williamson, Deputy Director of Education
 Darrell Newton, Supt. Curriculum & Instruction
 Aaron Oakes, Supt. Curriculum & Instruction
 Kaitlin Harman, Communications Officer

Agenda 23-028	Andrea Perillat	That the agenda be adopted as amended.	CARRIED
Minutes 23-029	Mark Campbell	That the minutes of the March 9, 2023, regular meeting be approved as presented.	CARRIED
Delegation		The Board met with the Deputy Director of Education, Jennifer Williamson, and the Student Panel representing NWSD High Schools to discuss concerns, issues and priorities of NWSD high school students.	
Operating Line of Credit 23-030	Terri Prete	That the Operating Line of Credit with the Royal Bank of Canada be increased to \$6.5 million upon credit approval, in accordance with the Ministry of Education letter of acceptance dated March 23, 2023.	CARRIED
Finance Statement 23-031	Charles Stein	That the Financial Report for the period ending March 31, 2023 be approved as presented.	CARRIED
Closed Session 23-032	Janice Baillargeon	That we enter a Closed Session.	CARRIED
Report from Closed Session 23-033	Andrea Perillat	That we rise and report from the Closed Session.	CARRIED

The Committee reported on Education Sector arising issues, personnel, tuition agreements, Director review, and Board round table discussion.

Emergent
Items

1. Operational Reserves
2. Land Sale
3. Review Draft Budget for 2023-2024
4. Approve 3-year PMR plan
5. Approve Director Review

Adjournment
23-034

Andrea
Perillat

That we adjourn.

Time: 2:25 p.m.

CARRIED

Glen Winkler, Chair

Charlie McCloud, Chief Financial Officer

5.1: Operational Reserves



MEETING DATE: May 11, 2023

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

The Ministry of Education identified the need to formalize the policy and procedures related to reserve funds across all provincial school divisions. In 2020, at the request of the Ministry, a committee was formed by SASBO to study school division operational reserve levels and composition. The initial committee completed their work in 2021 and filed a report with the Ministry. This led to the formation of four subcommittees represented by members of the SSBA, LEADS, and SASBO. The work of these subcommittees resulted in a draft policy and procedure on operational reserves on behalf of all school divisions.

CURRENT STATUS

The Operational Reserve Committee (ORC) conducted two information sessions during the week of September 15, 2022, and circulated an engagement survey the following week to capture feedback and to determine the level of support for the work that had been done. The feedback confirmed that the sector felt that the operational reserve policy and procedure must be a school division initiative compared to a Ministry directive. The ORC has requested that all Boards formalize this work before the end of the current school year by either a Board motion or by adopting the draft Operational Reserves Administrative Procedure.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

N/A

PREPARED BY:	DATE	ATTACHMENTS
Charlie McCloud	May 3, 2023	Four

RECOMMENDATION

That the Operational Reserves Administrative Procedure be adopted.



Saskatchewan Association of School Business Officials
310-21st Street E, Saskatoon, SK S7K 1M7
T 306.683.8124 • C 306.220.5332
executivedirector@sasbo.com

October 7, 2022

(Via Email) donna.johnson@gov.sk.ca

Donna Johnson, Deputy Minister
Ministry of Education
Room 355, Legislative Building
2405 Legislative Drive
REGINA, SK S4S 0B3

Dear Ms. Johnson,

Re: Operating Reserves Policy and Procedure Update

On behalf of Operational Reserves Committee (ORC), we write to you to provide a formal update on the work we have completed to date. As you are aware, SASBO constituted a committee in 2020 to study school division operational reserve levels and composition. That initial committee concluded their work and issued a report in early 2021. The report included next steps which resulted in the establishment of four subcommittees. These subcommittees are represented by members of SSBA, LEADS, and SASBO. The important work of the subcommittees will continue to be refined into 2023 as school divisions look to implement the recommendations of the subcommittees.

We appreciate the continued dialogue with Ministry of Education as these subcommittees complete their work. This letter is also intended to respond to the Ministry's request on August 5, 2022, to draft a policy on operational reserves. Our understanding is that the Ministry has been asked to bring forward a policy regarding operational reserves as part of the 2023-24 budget request. The ORC drafted a policy and procedure on operational reserves on behalf of school divisions. To ensure the drafted policy and procedure is representative of the sector, two information sessions were held during the week of September 15, 2022, and an engagement survey was sent the following week to capture feedback and to determine the level of support for this work. The feedback received from the school divisions confirmed our direction that an operational reserve policy and procedure must be a school division initiative compared to a Ministry directive.

Although further refinement of the draft policy and procedure is likely required, the main objectives remain the same. School divisions recognized in 2020 that operational reserves require a mechanism to increase the accountability, comparability, and management of such reserves. We believe these draft documents achieve the objectives of the ORC. As shown in the recently updated financial statement templates, when we work collaboratively with the Ministry, financial processes can be improved. It is important to note that the draft policy and procedure enclosed with this letter must be treated holistically as any minor change will impact the integrity of the entire process. The recommended ranges take into consideration the impact the change in timing of grant allocations will have on the need for operational reserves.


We welcome continued dialogue with the Ministry regarding the operationalization of these documents. The ORC anticipates school divisions to adopt these changes before the end of the 2022-23 fiscal year. The documents are drafted in way which will allow school divisions to choose between using an administrative procedure only or adopting a board policy with the supporting administrative procedure.

Based on the feedback received from school divisions last week, the ORC supports the Ministry submitting the enclosed draft operational reserve policy and procedure as part of the 2023-24 budget request to government.

If you have any questions or concerns, please let us know.

Sincerely,

On behalf of the ORC,

A handwritten signature in blue ink, appearing to read 'Joel Lloyd', with a stylized flourish extending to the left.

Joel Lloyd
ORC Chair

Cc. Angela Chobanik, Acting Assistant Deputy Minister



Government
— of —
Saskatchewan

Ministry of Education
Deputy Minister
5th Floor, 2220 College Avenue
Regina, Canada S4P 4V9

November 7, 2022

Joel Lloyd, Chair, Operational Reserves Committee
SASBO
executivedirector@sasbo.com

Dear Joel Lloyd:

Thank you for your recent letter updating me on the status of the operational reserve policy and procedures for school divisions. I want to acknowledge and express my appreciation for the work that has been done thus far by the Operational Reserves Committee and the four subcommittees.

As you stated, the ministry is required to address school division operational reserves during the development of government's 2023-24 budget, and we plan to share the information you provided as we move through that process. Please be advised that if required, we may contact you for further information.

The ministry looks forward to future discussion of the reserve policy as there is shared interest in improving consistency of proportional reserve amounts among school divisions. Should you have any questions please contact Erin Kiefer, Acting Executive Director of Education Funding Branch at 306-787-6042.

Sincerely,

Donna Johnson

cc: Jaime Valentine, Executive Director, SASBO
Angela Chobanik, A/Assistant Deputy Minister, Education
Erin Kiefer, A/Executive Director, Education Funding, Education

School Division Name/Logo

[Procedure no.] Accumulated Surplus from Operations	Date of implementation:
	Date of update:
	Related Administrative Procedures:

The Board of Education (Board) is responsible for ensuring that the division is financially protected from extraordinary circumstances which would negatively impact school division operations and the education of students. Further, a level of financial reserves is an indicator of financial health and can contribute resources to provide for multi-year planning for future educational services, and protection from future financial risk.

An operating surplus represents the extent to which operating revenues in a fiscal year exceed operating expenditures in that year. Conversely, an operating deficit occurs when operating expenditures in a fiscal year exceed operating revenues in the same year. The Board is responsible to maintain a positive combined restricted and unrestricted accumulated surplus from operations to ensure fiscal sustainability.

Administration has established this procedure in order to address their commitment to business practices that promote a sustainable organization. The purpose of this procedure is to provide:

- guidance and consistency in financial planning
- mitigation of short-term volatility
- protection against future financial risk
- support of thoughtful and effective resource allocation
- a contingency for unexpected costs

Definitions

In this Procedure, the relevant financial terms are defined as follows:

- **“Accumulated Surplus from Operations”** means the accumulated excess of operating revenues from all prior years over operating expenses from all prior years.
- **“Accumulated Deficit from Operations”** means the accumulated excess of operating expenses from all prior years over operating revenues from all prior years.
- **“Adjusted Annual Operating Revenue”** is the annual Operating Revenue less capital grants and school based fund revenue.
- **“Operating Surplus for the Year”** is the amount by which a fiscal year’s operating revenues exceed that same fiscal year’s operating expenses
- **“Operating Deficit for the Year”** is the amount by which a fiscal year’s operating expenses exceed that same fiscal year’s operating revenues.
- **“Operating Revenue”** is the total of all revenue in the operating fund as disclosed in the Statement of Operations of the financial statements.

- **“Operating Expense”** is the total of all expenses in the operating fund as disclosed in the Statement of Operations of the financial statements.
- **“Unrestricted Surplus”** means that portion of the Accumulated Surplus that has not been allocated by the Board for specific uses.
- **“Internally Restricted Reserve”** means that portion of the Accumulated Surplus that the Board has designated, via Board motion, for specific uses. These resources may be repurposed at the discretion of the Board through a subsequent Board motion.
- **“Externally Restricted Reserve”** means that portion of the Accumulated Surplus that has been restricted for a specific purpose by the contributor of the resource. There is a contractual or fiduciary responsibility to hold these funds until their future purpose is carried out.

Purpose

The purpose of the Internally Restricted Reserve is to support stable programming and ongoing operations for the benefit of the students served by the division. The Internally Restricted Reserve provides an internal source of funds to access in situations such as an unanticipated increase in expenses, one-time unbudgeted expenses including capital expenses, unanticipated funding reductions or shortfalls in uninsured losses. The Internally Restricted Reserve is not intended to replace a permanent loss of funding.

Procedure

1. The Internally Restricted Reserve will be approved by Board motion annually, following review of the annual financial statements. The balance in the Internally Restricted Reserve will be managed within a reasonable percentage compared to annual operating revenues.
2. The Director of Education/CEO is responsible to identify the internally and externally restricted reserves each year and to identify and recommend amounts to access if needed, consistent with the purpose of the reserve as described in this procedure. The recommended amount to access includes analysis of the reason for the shortfall, the availability of any other sources of funds, an assessment of the estimated time period the funds will be required and the strategy and timeframe to replenish the reserve.
3. The Chief Financial Officer is responsible to ensure that the internally and externally restricted reserves are properly recorded, maintained, and used as described in this procedure.
4. The financial statements will record the Internally and Externally Restricted Reserves per the recommendations of the SASBO Accumulated Surplus Reporting Manual. The reserves are available in cash and funds comingled with the general cash and investment accounts of the school division.
5. Surplus unrestricted operating funds are used to fund the Internally Restricted Reserve. Administration may also direct a specific source of revenue, such as donations, fundraising or special grants, to be allocated to the reserve.

6. The Internally Restricted Reserve is dynamic, and the Board will review the reserve annually in conjunction with its review of the audited financial statements for the year.
7. The Board will aim to retain the following operational reserves balances:
 - 7.1 An Unrestricted Surplus between 0.5% and 2% of the Adjusted Annual Operating Revenue.
 - 7.2 Internally Restricted Reserves between 1% and 10% of the Adjusted Annual Operating Revenue. This amount does not include Internally Restricted Reserves designated for capital expenditures, facility related projects, and school generated funds.
 - 7.3 No limit on Externally Restricted Reserve balances as those categories are managed by way of an agreement between the Board and another organization.
 - 7.4 If the school division retains reserve balances that exceed the targeted levels, the Board would approve a detailed plan to spend the excess funds.

References:

SASBO Accumulated Surplus Reporting Manual

School Division Name/Logo

[BOARD Policy no.] Accumulated Surplus from Operations	Date of Implementation:
	Date of update:
	Related Board Policy:

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References:

SASBO Accumulated Surplus Reporting Manual

5.2: Benkendorf Land Sale



MEETING DATE: May 11, 2023

FORUM		AGENDA ITEMS		INTENT	
<input checked="" type="checkbox"/>	Board Meeting	<input type="checkbox"/>	Correspondence	<input checked="" type="checkbox"/>	Information
<input type="checkbox"/>	Committee of the Whole	<input type="checkbox"/>	New Business	<input checked="" type="checkbox"/>	Decision
		<input checked="" type="checkbox"/>	Reports from Administrative Staff	<input checked="" type="checkbox"/>	Discussion
		<input type="checkbox"/>	Other: Delegations		

BACKGROUND

Rhonda Benkendorf reached out to Glen Winkler via email on March 21, 2023, to inquire about acquiring a piece of land located in SW 28 48 24 W3 in the RM of Eldon from the Northwest School Division. A search of our property records confirmed that the land parcel referred to in Rhonda’s request is indeed an old school site that is registered to NWSD. Additional information was requested from Rhonda, and a subsequent reply was received containing a written offer to purchase the land parcel from NWSD.

CURRENT STATUS

This parcel identified as Surface Parcel Number 145290506 is situated in the southeast corner of a quarter section of land owned by Garry and Rhonda Benkendorf. They hope to acquire the 0.93-acre land parcel to make their quarter section whole. The original offer of \$1,500 was deemed insufficient after a discussion by the Board at the April meeting. Research into property values in that area indicate an average value of \$2,500 per acre for agricultural land according to the Farmland Values Report prepared annually by Farm Credit Canada.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

Selling price of the land would be \$2,500 if the offer is accepted by the Board. The historical carrying value of the property is \$3,031.39 according to our financial records. The fair market value based on the annual report from Farm Credit Canada is \$2,500 per acre.

PREPARED BY:	DATE	ATTACHMENTS
Charlie McCloud	May 3, 2023	Five

RECOMMENDATION

That the request to purchase the land received from Garry and Rhonda Benkendorf be approved.

On Mar 21, 2023, at 11:57 AM, garoncoachline@sasktel.net wrote:

You don't often get email from garoncoachline@sasktel.net. [Learn why this is important](#)

Dear Mr. Winkler,

I am contacting you as the Chair of NWSD Board of Education. It is a bit of a unique situation that I hope you will be able to help us with. Please see the two attachments that I am sending you that will explain this matter.

If you need any other information please contact us through email or phone: 306 344-4220.

Thanks so much for your time,

Rhonda Benkendorf

From: Glen Winkler <Glen.Winkler@nwsd.ca>

Sent: March 21, 2023 12:21 PM

To: garoncoachline@sasktel.net <garoncoachline@sasktel.net>; Charles McCloud <Charlie.Mccloud@nwsd.ca>

Subject: Re: Benkendorf Request of NWSD Board of Education

I will forward your request to the CFO who will add it to the April meeting agenda. These requests have come up before we will try to deal with your request in a timely fashion

On Fri, 24 Mar 2023 14:22:34 +0000, Charles McCloud <Charlie.Mccloud@nwsd.ca> wrote:

Good morning Rhonda,

Your request was forwarded to my attention by the Board Chair, Glen Winkler. Over the years, we have had many similar requests from landowners such as yourself to incorporate former school sites into their quarter sections to make them whole. Our practice has been to have the proposal submitted to the school division in writing, stating the land location and a purchase bid based on the current market value of the property. This has typically been presented to the Board by legal counsel for the party wishing to make the purchase. We have researched the parcel of land that you have inquired about and have determined that we are carrying the land on our books in the amount of \$3,031.39 as a historical value. Technically, you have submitted your request to purchase the parcel to the Board in writing via your email to Glen. What I require is a dollar amount that you would be willing to offer to purchase the land. Our next scheduled Board meeting is on April 18, 2023; I would need your response before April 11, 2023, to meet the deadline for submission of Board items to be considered on the agenda. A letter from a lawyer representing you in this matter would be preferred. Please note that the cost of having the title changed and any associated legal fees would also be your responsibility in this matter. The Board would not accept responsibility for any costs associated with the transaction.

Charlie McCloud

Chief Financial Officer

From: garoncoachline@sasktel.net <garoncoachline@sasktel.net>
Sent: April 6, 2023 8:58 AM
To: Charles McCloud <Charlie.Mccloud@nwsd.ca>
Subject: Re: Benkendorf Request of NWSB Board of Education

Good Morning Charlie,

Thank you for your response to our letter. After consulting with our lawyer, it was agreed that we would send a letter to NWSB with our offer for the mentioned parcel of land. If need be, he will interject on our behalf, however we are hoping that we can reach an agreeable purchase price with NWSB on our own.

Please find attached our formal offer to purchase .93 acres on SW 28 48 24 W3.

Thank you,

Rhonda Benkendorf

----- Original message -----

From: Charles McCloud <Charlie.Mccloud@nwsd.ca>
Date: 2023-04-25 8:42 a.m. (GMT-08:00)
To: garoncoachline@sasktel.net
Cc: Michelle Pickett <Michelle.Pickett@nwsd.ca>, Duane Hauk <Duane.Hauk@nwsd.ca>
Subject: Re: Benkendorf Request of NWSB Board of Education

Good morning Rhonda,

We have conducted an investigation into land values in that area in an attempt to establish a fair market value for the property that you offered to purchase. I have attached a copy of the most recent Farm Credit Report that establishes agricultural property values for Canada. The section for Saskatchewan has been extracted from the report as a basis for the fair market value valuation. The parcel in question is approximately one acre, which has an average fair market value of \$2,500 according to the attached report. This is much closer to our carrying value of \$3,031.39 than the offer that you submitted on April 6, 2023. If you would be willing to revise your offer to reflect this new information, I will take your request to the next regular Board meeting scheduled for May 11, 2023.

Charlie McCloud

Chief Financial Officer

From: garoncoachline <garoncoachline@sasktel.net>
Sent: April 26, 2023 8:34 AM
To: Charles McCloud <Charlie.Mccloud@nwsd.ca>
Subject: Re: Benkendorf Request of NWSB Board of Education

Good Morning Charlie,

Thank you for your diligent communication.

We will revise our offer to purchase this parcel of land to \$2500.00 to reflect the information you have sent us.

I am not sure if you require a formal letter for this revision but we are away from home right now and will not be back until sometime next week so writing a formal letter is a little trickier for me.

Best Regards,
Rhonda Benkendorf

----- Original message -----

From: Charles McCloud <Charlie.Mccloud@nwsd.ca>
Date: 2023-04-26 7:50 a.m. (GMT-08:00)
To: garoncoachline <garoncoachline@sasktel.net>
Cc: Duane Hauk <Duane.Hauk@nwsd.ca>, Michelle Pickett <Michelle.Pickett@nwsd.ca>
Subject: Re: Benkendorf Request of NWSB Board of Education

Good morning Rhonda,

The school division prefers these transactions to be in writing to meet our audit requirements. Under the circumstances, since you have written your offer in an email response, I can use that as a written proposal to the Board. We already have your previous letters detailing the purpose of your request and the specifics regarding the property. The only change would be the dollar amount that you are offering as a purchase price. It would also be prudent to mention once again that all costs associated with the transaction including legal fees and land transfer costs would be in addition to your offer and covered at your own expense.

Charlie McCloud

Chief Financial Officer

Re: Benkendorf Request of NWSD Board of Education

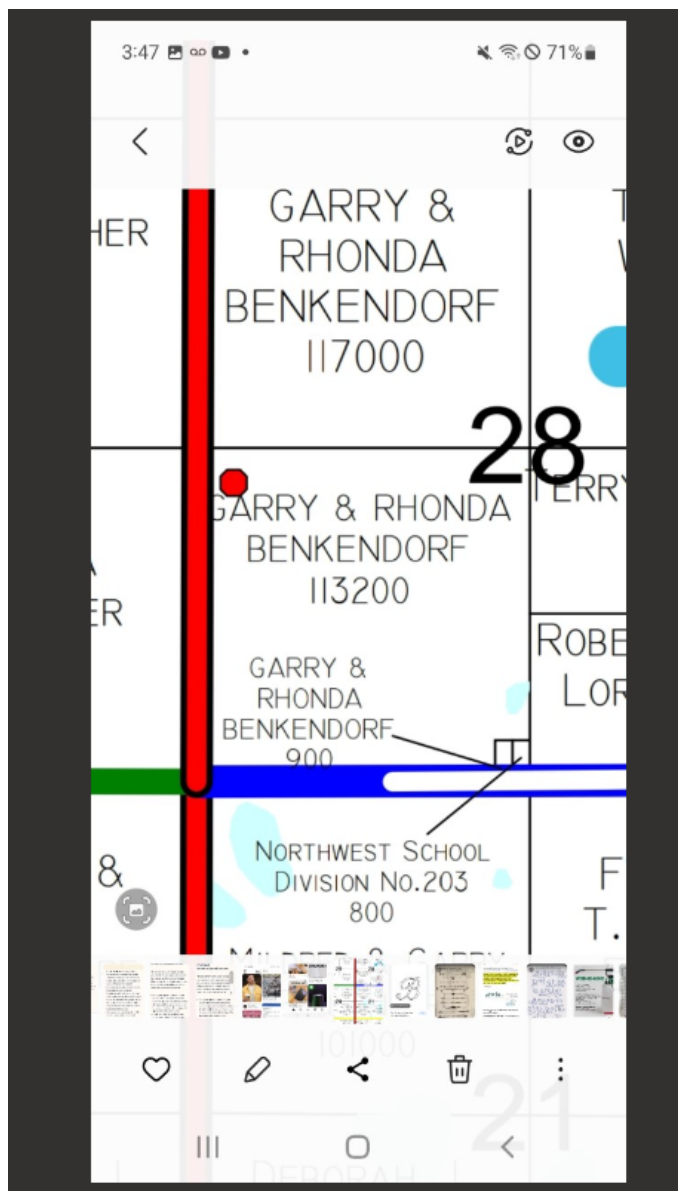
garoncoachline <garoncoachline@sasktel.net>

Wed 2023-04-26 9:06 AM

To: Charles McCloud <Charlie.Mccloud@nwsd.ca>

We would appreciate you presenting our proposal to the board. I will be able to make the dollar amount revision to our formal letter once we get home. I can forward it to you at that time. It is understood that expenses incurred would be ours.

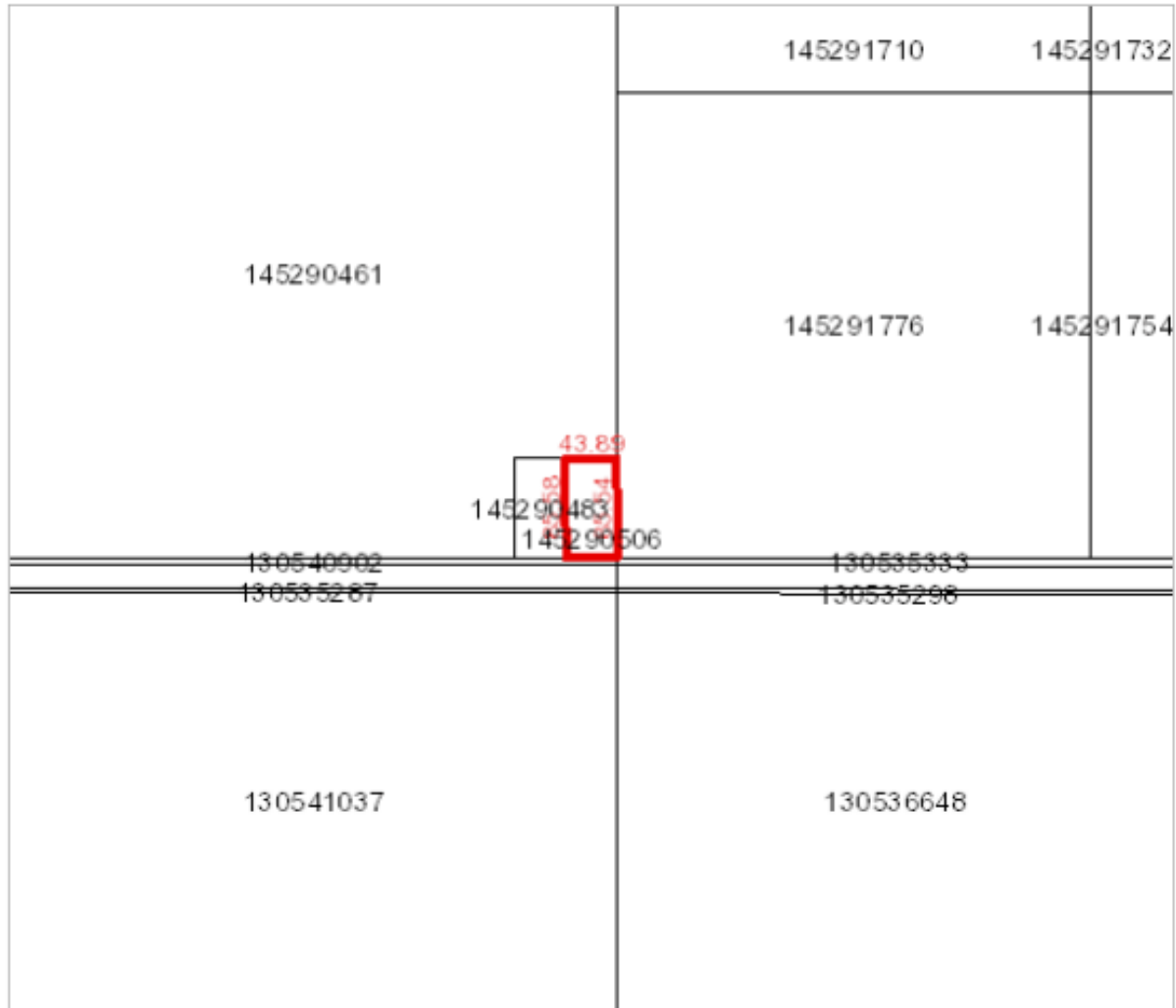
Thanks,
Rhonda Benkendorf





Surface Parcel Number: 145290506

REQUEST DATE: Tue Mar 21 15:00:00 GMT-06:00 2023



Owner Name(s) : BOARD OF EDUCATION OF THE NORTHWEST SCHOOL DIVISION NO. 203 OF SASKATCHEWA

Municipality : RM OF ELDON NO. 471

Area : 0.376 hectares (0.93 acres)

Title Number(s) : 112231369

Converted Title Number : 01B01636

Parcel Class : Parcel (Generic)

Ownership Share : 1:1

Land Description : Blk/Par A-Plan 101638122 Ext 17

Source Quarter Section : SW-28-48-24-3

Commodity/Unit : Not Applicable

DISCLAIMER: THIS IS NOT A PLAN OF SURVEY It is a consolidation of plans to assist in identifying the location, size and shape of a parcel in relation to other parcels. Parcel boundaries and area may have been adjusted to fit with adjacent parcels. To determine actual boundaries, dimensions or area of any parcel, refer to the plan, or consult a surveyor.



Saskatchewan

In Saskatchewan, cultivated farmland values increased by 14.2% in 2022, significantly higher than increases of 7.4% in 2021 and 5.4% in 2020. Increases varied widely throughout the province, with no increases in some areas and others with increases up to 30%.

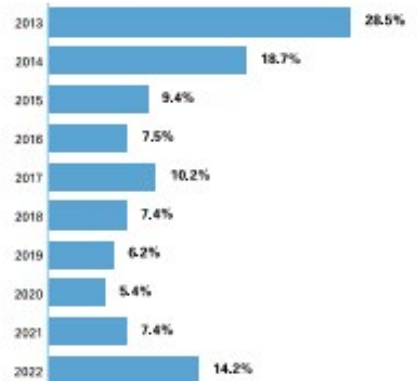
A lack of available farmland to meet the demand led to higher market values, and there was an uptick in private transactions in some areas of the province.

The North Eastern region reported a 24.2% increase in value, with the highest growth in the most northern area. Overall yields were good in this area in 2022.

Farmland values increased by 17.2% in the West Central region, followed by East Central with 13.4% and South Eastern with 13.3%. Demand in those areas remained strong due to limited parcels available for sale. There was a wide range of prices in these regions, with heavy clay soil selling for premium prices while lower-quality land sold for less.

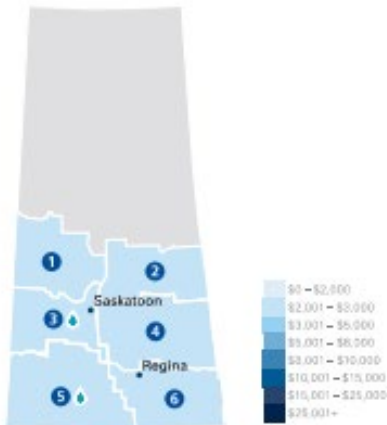
Saskatchewan

Annual % change in cultivated farmland values



Cultivated Land

Saskatchewan farmland regions



	% change	Value \$/acre*	Value range**
1 North Western	9.0%	\$2,500	\$1,300 - \$4,100
2 North Eastern	24.2%	\$3,000	\$1,400 - \$4,200
3 West Central	17.2%	\$2,800	\$1,300 - \$6,000
4 East Central	13.4%	\$2,200	\$1,300 - \$3,600
5 South Western	11.0%	\$2,200	\$1,000 - \$3,400
6 South Eastern	13.3%	\$2,500	\$1,300 - \$5,200
7 West Central and South Western (irrigated)	26.0%	\$6,300	\$5,700 - \$8,000

* FCC reference value \$/acre.

**The value range represents 90% of the sales in each area and excludes the top and bottom 5%.



The South Western region’s farmland values increased by 11.0% despite challenges with drought, gophers and grasshoppers that caused decreased yields. Some of the larger increases were seen in the southern part of the South Western region.

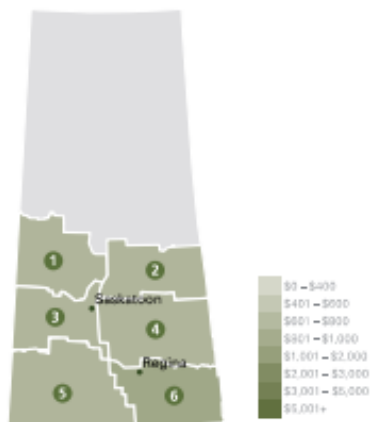
Lower percentage increases were recorded in the North Western region, which still posted a gain of 9.0%. There was a large variance in values in this area, with those closest to the North Eastern region increasing the most. Properties available were limited and often sold privately and quickly. Above-average yields and high commodity prices continued to keep prices high in 2022.

Irrigated land values increased by 26.0% in 2022 in Saskatchewan. Most of the irrigated land is in the West Central region, where more private irrigation projects were completed. The increase also reflected the market value catching up to the costs of irrigation. After several years of dry conditions, producers appeared to place more value in irrigated land.

Pastureland values in Saskatchewan saw a slight increase of 2.8% in 2022.

The most significant increase in pastureland values occurred in the South Eastern region, with a growth of 11.9%. This was also the area with the highest value per acre (around \$1,000/acre). Other regions of the province averaged lower values at \$700-800 per acre. The North Eastern region followed, with an increase of 7.6%.

The East Central region experienced a 6.9% growth in value, and the North Western region a 1.6% increase, while values were stagnant in the West Central and South Western areas.



Pastureland Saskatchewan farmland regions		Provincial average 2.8%	
	% change	Value \$/acre*	Value range**
1 North Western	1.6%	\$800	\$500 – \$1,400
2 North Eastern	7.6%	\$800	\$400 – \$1,400
3 West Central	0.0%	\$800	\$500 – \$1,300
4 East Central	6.9%	\$700	\$400 – \$1,200
5 South Western	0.0%	\$800	\$500 – \$1,600
6 South Eastern	11.9%	\$1,000	\$700 – \$1,300

* FCC reference value \$/acre.

**The value range represents 90% of the sales in each area and excludes the top and bottom 5%.

Garry and Rhonda Benkendorf
Box 17
Waseca, Sask.
S0M 3A0

April 6, 2023

Northwest School Division Board of Education
525 5th St W
Meadow Lake, Sask.
S9X 1B4

Dear Northwest School Division Board Of Education,

Please consider this letter as an offer to purchase the .93 acre parcel of land on SW 28 48 24 W3 that the North West School Division holds title to for the amount of \$1500.00.

We understand that the historical land value for this parcel of land is \$3031.39 as stated in an email from Charlie McCloud. In the light that our family have been stewards of this land for over sixty years, we are hoping that this offer is a fair compromise. If this offer is accepted, as previously mentioned, our lawyer is able to prepare all necessary paper work for sale and transfer of title at no expense to NWSD.

Thank you for your consideration in this matter.

Sincerely,
Garry and Rhonda Benkendorf

5.3: Proposed PMR 3 Year Plan



MEETING DATE: May 11, 2023

FORUM		AGENDA ITEMS		INTENT	
<input checked="" type="checkbox"/>	Board Meeting	<input type="checkbox"/>	Correspondence	<input checked="" type="checkbox"/>	Information
<input type="checkbox"/>	Committee of the Whole	<input type="checkbox"/>	New Business	<input checked="" type="checkbox"/>	Decision
		<input checked="" type="checkbox"/>	Reports from Administrative Staff	<input checked="" type="checkbox"/>	Discussion
		<input type="checkbox"/>	Other: Delegations		

BACKGROUND

The Ministry has requested that all school divisions submit a 3-year plan pertaining to Preventative Maintenance and Renewal. The plan is to be based on information entered into the AssetPlanner software program. The deadline for submission is May 31, 2023.

CURRENT STATUS

The Facilities department has generated a report indicating projects that would qualify for PMR funding. The Ministry goal is to provide a comprehensive provincial picture to the Treasury Board in support of their funding request to address these issues.

PROS AND CONS

The division has an opportunity to present the maintenance backlog to the Ministry in terms of priority and overall cost.

FINANCIAL IMPLICATION

The total cost of the 3-year plan for 2024-2027 is \$13,906,000 as per the list provided.

PREPARED BY:	DATE	ATTACHMENTS
Charlie McCloud	May 2, 2023	One Also attached as a separate attachment to the e-mail.

RECOMMENDATION

That the proposed 3-year PMR plan be approved and submitted to the Ministry of Education.

2024 - 25 PMR PLAN

		Estimated Funds		
Location	Description	\$1,519,283.00	Project #	Notes
Carpenter	Roof repairs	\$ 10,000.00	2031.001	
Carpenter	Stucco repairs	\$ 6,000.00	1880.001	
Ernie Studer	Roof replacement (#3 & 4)	\$ 350,000.00	1740.001	
Ernie Studer	Roof Repairs (# 7)	\$ 10,000.00	1883.001	M089
Ernie Studer	Paint Exterior	\$ 40,000.00	1882.001	
Gateway	Painting: 14, 15, 16, 17, 21, 22, 30, 31, 33	\$ 15,000.00	1887.001	
Glaslyn	Repaint gym floor (full redo - if required)	\$ 62,000.00	1891.001	Quoted July2022
Glaslyn	Ceilings - 42, 43, 74	\$ 15,000.00	1385.001	
Goodsoil	Suspended Ceiling and Lighting	\$ 20,000.00	156.001	
Goodsoil	Change Air x 3	\$ 120,000.00	1896.001	
Goodsoil	Full classroom reno	\$ 25,000.00	729.001	
Green Acre	Washroom renovation	\$ 12,000.00	655.001	
H. Hardcastle	Entrance upgrades	\$ 15,000.00	1902.001	
Hillmond	Water softener system/filtration	\$ 15,000.00	1910.001	
JH Moore	Library carpet replacement	\$ 8,000.00	1913.001	
JH Moore	Roof repair (3)	\$ 6,000.00	2032.001	
Jonas Samson	Sidewalk / entrance upgrades	\$ 15,000.00	1920.001	
Jonas Samson	Hallway lighting	\$ 2,000.00	1918.001	
Jubilee	Change Air upgrades x 3	\$ 120,000.00	1857.001	
Jubilee	Roof repairs	\$ 25,000.00	1924.001	
Jubilee	Full classroom reno	\$ 25,000.00	1927.001	
Lashburn High	Window Replacements	\$ 20,000.00	742.001	
Lashburn High	Roof repairs (5 & 10)	\$ 20,000.00	2033.001	
Neilburg	Gym Floor Refinishing	\$ 60,000.00	1874.001	
Neilburg	Gym HVAC upgrade	\$ 140,000.00	1954.001	
Neilburg	Water softener system/filtration	\$ 15,000.00	1955.001	
Pierceland	Change Air upgrades x 3	\$ 120,000.00	1964.001	
Pierceland	Roof replacement (#3 mech room)	\$ 20,000.00	1963.001	
Ratuszniak	Paint Exterior	\$ 35,000.00	1133.001	
Ratuszniak	Full classroom reno	\$ 25,000.00	1116.001	
Ratuszniak	Roof repairs (5)	\$ 7,500.00	2034.001	
St. Walburg	Asbestos flooring (ph2)	\$ 40,000.00	1836.001	
	Contingency	\$ 100,000.00		
	Total	\$ 1,518,500.00		
	Remaining	\$ 783.00		

2025/26 PMR PLAN

Location	Description	Estimated Funds	Project #	Notes
		\$1,519,283.00		
Carpenter	Dust collector upgrade (old College system)	\$ 75,000.00	1881.001	New element created
Carpenter	Rekey school & key fob entrance access - school	\$ 22,000.00	1840.001	
Ernie Studer	Flooring - corridor	\$ 25,000.00	1734.001	
Ernie Studer	Window Replacements	\$ 20,000.00	640.001	
Ernie Studer	Exterior Door Upgrades	\$ 20,000.00	643.001	
Gateway	Lighting/ceiling upgrades	\$ 10,000.00	2035.001	
Glaslyn	Exterior Door Upgrades	\$ 30,000.00	1893.001	
Glaslyn	Asbestos flooring removal with new flooring	\$ 25,000.00	379.001	
Goodsoil	Change Air upgrades x 3	\$ 120,000.00	1894.001	
Goodsoil	Exterior Door Upgrades	\$ 20,000.00	723.001	
Goodsoil	Painting - Library 22/23,24,29,30,31,32,33,38,39	\$ 20,000.00	567.002	
Goodsoil	Sc. Lab reno - new counter tops etc.	\$ 20,000.00	1897.001	
Green Acre	Exterior Door Upgrades	\$ 20,000.00	1901.001	
Green Acre	Window Replacements	\$ 10,000.00	646.001	
H. Hardcastle	Window Replacements	\$ 10,000.00	1904.001	
H. Hardcastle	Exterior Door Upgrades	\$ 20,000.00	767.001	
H. Hardcastle	Install key fob systems	\$ 7,000.00	1905.001	
H. Hardcastle	Gym wall protection	\$ 10,000.00	2036.001	
Hillmond	Computer Lab reno	\$ 18,000.00	226.001	
JH Moore	Paint gym	\$ 15,000.00	1645.001	
JH Moore	Window Replacements	\$ 20,000.00	739.001	
JH Moore	Exterior Door Upgrades	\$ 20,000.00	853.001	
JH Moore	Rekey school / key fob	\$ 15,000.00	1775.001	
JH Moore	New flooring - 4, 43, 61	\$ 18,000.00	1642.001	
Jonas Samson	Washroom renovations x 4	\$ 16,000.00	1919.001	
Jonas Samson	Rekey school & key fob entrance access - school	\$ 18,000.00	1847.001	
Jubilee	Asbestos flooring	\$ 25,000.00	2037.001	
Jubilee	Herman Nelson replacement x 3	\$ 120,000.00	2038.001	
Jubilee	Girl's washroom renovation	\$ 25,000.00	1928.001	
Lakeview	Cement issues - door entrance pads	\$ 20,000.00	1931.001	
Lakeview	Westside drainage/catch basin	\$ 20,000.00	1932.001	
Lakeview	Lighting upgrades	\$ 10,000.00	1934.001	
Lashburn High	Washroom flooring 29 / 53	\$ 4,000.00	314.001	
Lashburn High	Flooring - corridor (2 & 48) < 1200 Sq'	\$ 15,000.00	1838.001	
Maidstone High	Flooring - corridor (2,7,24,31,40,73) < 4000 Sq'	\$ 40,000.00	1939.001	
Maidstone High	Window replacement	\$ 20,000.00	935.001	
Marshall	Washroom flooring (3, 7, 8, 14, & 15 - confirm) < 1100 Sq'	\$ 10,000.00	560.001	
Marshall	Washroom - 4 & 7 reno (floor, paint, stalls etc.)	\$ 20,000.00	1946.001	
Neilburg	Exterior Door Upgrades	\$ 20,000.00	1951.001	
Neilburg	Rekey school (Fob done 22)	\$ 15,000.00	2039.001	
Neilburg	Furnace upgrades	\$ 10,000.00	1953.001	
Neilburg	Suspended Ceiling and Lighting	\$ 15,000.00	174.001	
Neilburg	Full classroom renovation	\$ 25,000.00	2040.001	
Paradise Hill	Painting (8,12,31,33,52,59,60)	\$ 8,000.00	1958.001	
Paradise Hill	Science Lab Reno	\$ 25,000.00	1960.001	
Paradise Hill	Floor replacement - carpet tile (13/17) & 12	\$ 20,000.00	1961.001	
Pierceland	Window Replacements	\$ 10,000.00	1081.001	
Pierceland	Sidewalk Replacement	\$ 20,000.00	1965.001	
Pierceland	Exterior Door Upgrades	\$ 20,000.00	1966.001	
Pierceland	Replace boot racks	\$ 12,000.00	1762.001	
Pierceland	Admin reno - shutter, etc.	\$ 10,000.00	1968.001	
Pierceland	Classroom reno	\$ 25,000.00	1101.001	
Pierceland	Suspended Ceiling and Lighting	\$ 30,000.00	1382.001	Various
Ratushniak	Exterior Door Upgrades	\$ 10,000.00	751.001	
Ratushniak	Sidewalk Replacement	\$ 10,000.00	1859.001	
Ratushniak	Window Replacements	\$ 10,000.00	750.001	
Ratushniak	Kindergarten flooring upgrade	\$ 8,000.00	1974.001	
Ratushniak	Suspended Ceiling and Lighting	\$ 40,000.00	1835.001	
St. Walburg	Add ac into air handler system	\$ 30,000.00	1981.001	
St. Walburg	Paint exterior doors	\$ 4,000.00	2041.001	
TPEC	Shed - residing etc.	\$ 10,000.00	1982.001	
TPEC	Furnace replacements	\$ 18,000.00	1983.001	
Turtleford	Shed - residing etc.	\$ 10,000.00	1223.001	
Turtleford	Window Replacements	\$ 20,000.00	1160.001	
Turtleford	Sidewalk Replacement	\$ 20,000.00	1224.001	
Turtleford	JR High boiler flush/repairs	\$ 10,000.00	2042.001	
	Contingency	\$ 100,000.00		
	Total	\$ 1,518,000.00		
	Remaining	\$ 1,283.00		

2026/27 PMR PLAN

Location	Description	Estimated Funds	Project #	Notes
		\$1,519,283.00		
Carpenter	Parking lot repairs	\$ 75,000.00	1878.001	
Carpenter	Door replacement	\$ 20,000.00	1879.001	
Carpenter	Carpet replacement - carpet tile (various)	\$ 12,500.00	1842.001	
Carpenter	Theatre lighting - 2nd phase	\$ 20,000.00	1872.001	school might do on own
Ernie Studer	Gym floor replacement	\$ 110,000.00	559.001	Postponed from 21/22
Ernie Studer	Fuel Tank removal/decommissioning	\$ 20,000.00	1884.001	
Ernie Studer	Washroom renovations	\$ 10,000.00	665.001	
Ernie Studer	Window upgrades - stairwell	\$ 15,000.00	395.001	
Ernie Studer	Asbestos - wall board, mud, flooring	\$ 470,000.00	2043.001	
Ernie Studer	Metal siding replacement	\$ 25,000.00	1729.001	
Ernie Studer	Sidewalk Replacement	\$ 25,000.00	1871.001	
Gateway	Pump upgrades	\$ 10,000.00	1888.001	
Gateway	Exterior main entrance door replacement	\$ 15,000.00	1889.001	
Gateway	Sidewalks/fencing at front of school	\$ 20,000.00	645.001	
Gate /IT Office	Suspended Ceiling and Lighting - soundproof offices x 3	\$ 15,000.00	1885.001	
Glaslyn	Furnace replacement -Change Air units x 3	\$ 120,000.00	691.001	
Glaslyn	Roof Replacement (#2 & 4)	\$ 770,000.00	1855.001	
Glaslyn	Fuel Tank removal	\$ 100,000.00	1892.001	
Glaslyn	Asbestos abatement - flooring	\$ 100,000.00	2044.001	
Glaslyn	Window Replacements	\$ 20,000.00	549.001	Various
Goodsoil	Fuel Tank removal/decommissioning	\$ 20,000.00	1898.001	
Goodsoil	Heat upgrades - gym ent, washrooms, elem entrance	\$ 10,000.00	1899.001	
Goodsoil	Gym eavestrough corrections/replacement	\$ 10,000.00	1900.001	
Goodsoil	Asbestos abatement - pipes, flooring, door	\$ 5,200.00	2045.001	
Goodsoil	Window Replacements	\$ 25,000.00	722.001	
Green Acre	Asbestos exterior wall board	\$ 6,300.00	2046.001	
H.Hardcastle	Roof replacement (8 & 9)	\$ 300,000.00	2047.001	
H.Hardcastle	Roof replacement (#1 - Gym)	\$ 459,000.00	1908.001	*do repairs to extend life
H. Hardcastle	Asbestos flooring, pipe fittings, etc.	\$ 13,000.00	2048.001	
H. Hardcastle	Asbestos drywall mud etc.	\$ 11,000.00	2049.001	
H. Hardcastle	Sidewalk creation	\$ 20,000.00	1903.001	
Hillmond	Boiler upgrade (engineered)	\$ 120,000.00	1799.001	
Hillmond	Full classroom reno	\$ 25,000.00	1909.001	
JH Moore	Flooring - corridor (9, 34, 51, 56 & 57) < 2600 Sq'	\$ 25,000.00	1643.001	Other projects also
JH Moore	Asbestos drywall mud	\$ 112,000.00	2050.001	
JH Moore	Sidewalk Replacement	\$ 20,000.00	1912.001	
JH Moore	Roof Replacement (#5&7)	\$ 235,000.00	1856.001	
Jonas Samson	Roof Replacement (#1)	\$ 845,000.00	1921.001	
Jonas Samson	RTU # 2 - replacement/refurb	\$ 125,000.00	1798.001	Repair to extend life
Jonas Samson	RTU replacement	\$ 10,000.00	1916.001	
Jubilee	Roof Replacement (#10)	\$ 274,000.00	1925.001	
Jubilee	Roof Replacement (#19)	\$ 759,000.00	1926.001	
Jubilee	Boiler upgrade (engineered)	\$ 120,000.00	877.001	Repair to extend life
Jubilee	Change Airs x 9	\$ 360,000.00	1923.001	
Jubilee	Change Air x 3	\$ 120,000.00	1922.001	
Jubilee	Asbestos flooring	\$ 124,000.00	2051.001	
Lakeview	Roof Replacement (#3)	\$ 109,000.00	1933.001	
Lakeview	Boiler upgrade (engineered)	\$ 125,000.00	1585.001	Repair to extend life
Lakeview	Northwest exterior corner issues - sluffing	\$ 50,000.00	1935.001	
Lakeview	Boot rack replacement	\$ 5,000.00	1936.001	
Lakeview	Asbestos flooring etc.	\$ 54,000.00	2052.001	
Lakeview	Asbestos roof drain pipe	\$ 3,500.00	2053.001	
Lashburn High	Boiler upgrade (engineered)	\$ 120,000.00	1797.001	20/21 related
Lashburn High	Upgrade flooring in classrooms (55 & 58 - SR27793)	\$ 10,000.00	2054.001	
Lashburn High	Upgrade OH gym door to double doors (Sr36795)	\$ 7,000.00	2056.001	
Lashburn High	Exterior Gym walls (clad)	\$ 20,000.00	890.001	
Lashburn High	Sidewalk Replacement	\$ 20,000.00	929.001	
Maidstone High	RTU #1 & 2 refurb/replacement	\$ 120,000.00	1975.001	Moved from 22/23 - extended life 1976.001
Maidstone High	Roof Replacement (#10 Gym Metal)	\$ 282,000.00	1940.001	
Maidstone High	Asbestos flooring and pipe fittings	\$ 24,000.00	2057.001	
Maidstone High	Sidewalk Replacement	\$ 40,000.00	746.001	
Maidstone High	School HVAC - 2nd stage is not working on either unit.	\$ 10,000.00	2058.001	Sounds like leaking only

Marshall	Gym Floor Replacement	\$ 100,000.00	1947.001	*possible movement with slab
Neilburg	Roof Replacement (#15 gym metal)	\$ 276,000.00	1952.001	
Neilburg	Roof Replacement - all remaining sections from 2022 bid	\$ 750,000.00	2059.001	
Neilburg	Gym ceiling repairs (Tectum)	\$ 80,000.00	2060.001	
Neilburg	Asbestos wall board and drywall mud	\$ 325,000.00	2061.001	
Neilburg	Fire Alarm Panel upgrade	\$ 100,000.00	747.001	
Paradise Hill	Flooring - corridor (2, 9, 11, 32, 53, 65, & 66) < 4000 Sq'	\$ 40,000.00	1957.001	
Paradise Hill	Boiler upgrade (engineered)	\$ 120,000.00	1858.001	Confirm Scope
Paradise Hill	Paint exterior block wall on IA area	\$ 5,000.00	2062.001	
Paradise Hill	Carpet tile - various classrooms (other than 12,13 & 17)	\$ 26,000.00	2063.001	
Paradise Hill	Ceramic tile - art room (lifting)	\$ 6,000.00	2064.001	
Pierceland	Paint exterior of School	\$ 40,000.00	1969.001	
Pierceland	Repaint / touch up gym floor	\$ 50,000.00	1971.001	
Pierceland	Fuel Tank removal/decommissioning	\$ 20,000.00	1110.001	
Pierceland	Furnace upgrades x 2	\$ 12,000.00	1972.001	
Pierceland	Gym eavestrough corrections/replacement	\$ 10,000.00	1973.001	
Pierceland	Asbestos wall board	\$ 78,000.00	2065.001	
Pierceland	Staff flooring upgrade	\$ 4,000.00	136.001	
Pierceland	Paint all exterior doors	\$ 3,000.00	1967.001	
Ratushniak	Furnace/Change Air upgrades? (8)	\$ 320,000.00	1975.001	
Ratushniak	Asbestos roof drain pipe / wall board	\$ 40,000.00	2066.001	
Ratushniak	Asbestos flooring and chalk boards	\$ 130,000.00	2067.001	
St. Walburg	Asbestos Flooring	\$ 100,000.00	2068.001	
St. Walburg	Window Replacements	\$ 10,000.00	1977.001	
St. Walburg	Entrance flooring (main, HS and Gym)	\$ 6,000.00	1979.001	
Turtleford	Duct work cleaning	\$ 18,000.00	1773.001	
Turtleford	Paint IA Lab	\$ 10,000.00	509.001	
Turtleford	Boiler upgrade (engineered) 2 & 3	\$ 250,000.00	1194.001	22/23 related
Turtleford	AHU - Junior High	\$ 150,000.00	1739.001	
Turtleford	Supply fan - 39 (Library)	\$ 30,000.00	1199.001	
Turtleford	Sc. Lab - major renovation (Cupboards, islands, etc.)	\$ 50,000.00	1218.001	
Turtleford	Asbestos flooring, pipe fittings etc.	\$ 130,000.00	2069.001	
Turtleford	Elem boiler treatment/repairs	\$ 23,000.00	2070.001	
Tford Alt	Change Air to replace radiant heat	\$ 40,000.00	2071.001	Audit needed - emailed Yves Minsitry - May 2
TPEC	Asbestos drywall mud	\$ 289,000.00	2072.001	
TPEC	Exterior door replacement - West	\$ 3,000.00	1984.001	
Various	Gym wall protection	\$ 100,000.00	1989.001	Various sites still need these
	Total	\$ 10,869,500.00		
	Remaining	-\$ 9,350,217.00		
		\$ 13,906,000.00		

5.4: PMR Plan Amendment



MEETING DATE: May 11, 2023

FORUM		AGENDA ITEMS		INTENT	
<input checked="" type="checkbox"/>	Board Meeting	<input type="checkbox"/>	Correspondence	<input checked="" type="checkbox"/>	Information
<input type="checkbox"/>	Committee of the Whole	<input type="checkbox"/>	New Business	<input checked="" type="checkbox"/>	Decision
		<input checked="" type="checkbox"/>	Reports from Administrative Staff	<input checked="" type="checkbox"/>	Discussion
		<input type="checkbox"/>	Other: Delegations		

BACKGROUND

The Ministry has requested that all school divisions submit a 3-year plan pertaining to Preventative Maintenance and Renewal. The plan is to be based on information entered into the AssetPlanner software program.

CURRENT STATUS

The Ministry requires that changes to the approved 3-year plan are submitted on a PMR Plan Amendment form. Several emergent issues have been identified that need to be included in the 2023 phase of the approved plan. These projects were not included in the 3-year plan approved by the Board in May 2022 that included the 2023-24 school year. A Board motion is required to submit the plan amendment.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

The total cost of the identified projects is estimated at \$534,200. Funds will be taken from existing PMR dollars that were being held as a contingency fund.

PREPARED BY:	DATE	ATTACHMENTS
--------------	------	-------------

Charlie McCloud

May 2, 2023

Two
Also attached to e-mail

RECOMMENDATION

That one of the proposed PMR plan amendments be approved as requested and submitted to the Ministry of Education.

2022/23 Plan								
			Estimated Funds	22-Mar				
Year	Location	Description	\$ 2,648,487.00	Expensed	Status	Proj #	Code	Notes
20/21C	Ernie Studer	Boiler Upgrade	\$ 33,127.03	\$ (33,127.03)	Done	456.001	M045	
20/21C	Ernie Studer	Change Air Installs	\$ 189.00	\$ (188.24)	Done		M046	
21/22C	Jubilee	Roof corrections	\$ 108,945.00	\$ (108,944.22)	Done	1844.001	M067	
21/22C	Jubilee	Asbestos flooring	\$ 9,523.00	\$ (9,522.60)	Done	1861.001	M085	Abatement only costs - where is the flooring?
21/22C	Pierceland	IA OH Door replacement	\$ 7,203.00	\$ (7,202.74)	Done	1832.001	M087	Finally installed Maidstone so this should be soon
21/22C	H. Hardcastle	Pavement	\$ 29,164.00	\$ (29,163.90)	Done	1906.001	M093	
21/22C	Hillmond	Rekey school / fob system	\$ 24,216.00	\$ (24,027.14)	Done	1777.001	M094	Need to confirm all invoices are in Spark - inv. may not be on it
21/22C	Maidstone High	Fence repairs	\$ 8,565.00	\$ (8,564.96)	Done	1938.001	M095	
21/22C	Maidstone High	IA Overhead Door Replacement	\$ 5,600.00	\$ (5,587.67)	Con	1941.001	M096	Coded to minor reno - needs moved to PMR
21/22C	Paradise Hill	BAS Upgrade	\$ 14,800.00	\$ (14,741.20)	Done	1959.001	M100	Coded to minor reno - needs moved to PMR
21/22C	St. Walburg	IA Overhead Door Replacement	\$ 6,439.00	\$ (6,438.78)	Done	1833.001	M101	Finally installed Maidstone so this should be soon
20/21C	Gateway	Gym and 2nd story HVAC upgrades	\$ 25,000.00	\$ (23,340.81)	NWSD	1683.001	M053	
20/21C	Lashburn High	Boiler upgrade Ph. 1	\$ 15,000.00	\$ (13,417.66)	NWSD	916.001	M054	
21/22	Phill	Drainage Issues	\$ 10,000.00	\$ (6,680.36)	WIP	1817.001	M068	95% complete - confirm drainage in spring
21/22C	Goodsoil	Ventilation - Ph 1 x 4 (power upgrade needed first)	\$ 72,000.00	\$ (66,108.11)	Mech	733.001	M070	Wesco\$22501 \$4650 - eng for plat - 37150 - SK pwr - power equipment came in Feb 2 - plan to start this work soon
21/22C	JH Moore	Roof Replacement (#9,11&12)	\$ 270,000.00	\$ (186,747.52)	BAR	1682.001	M071	Gas line - feb break, flashings etc. left
21/22C	Jonas Samson	IA renovation/dust collection	\$ 48,000.00	\$ (40,249.62)	BAR	1848.001	M072	Portion will need to be moved to deferred - contractor to finish up. \$2500+ owing to BAR
21/22C	Jubilee	Herman Nelsons - Change Air x 4	\$ 35,000.00	\$ (15,614.12)	Mech	1724.001	M074	Fed funds involved - delivery expect Feb 6th week
21/22C	Lashburn High	Roof replacement (4, 9 & 14) & new rtu #9	\$ 160,000.00	\$ (5,642.23)	BAR	893.001	M075	Flashing and downspouts left
21/22C	Neilburg	Roof Replacement #13 only	\$ 60,000.00	\$ (54,822.14)	BAR	1845.001	M077	Downspouts left
21/22C	Turtleford	HVAC Upgrades ph 1 (Gym new, Ch. Air x1, repairs, moisture)	\$ 110,000.00	\$ (102,840.91)	Mech	1718.001	M079	Does not include gym air handler \$68600 (\$32,667.41 from deferred)
21/22C	Turtleford	Crawls Space - new sewer lines, liner, sump pits etc.	\$ 28,000.00	\$ (27,961.51)	BAR	1505.001	M080	Sewer line and sump pumps - \$51,973 plus tax(\$27961.47 pmr & \$24k Deferred) - start Feb break
21/22C	Maidstone	IA renovation/dust collection	\$ 66,000.00	\$ (63,102.05)	Con/NWSD	1689.001	M081	8483.81 PO 21/22 < \$2300+ still owing to BAR
21/22C	Carpenter	Boiler refurb	\$ 16,000.00	\$ (5,692.25)	NWSD	1870.001	M082	Spring work
21/22C	Carpenter	Drainage ditch	\$ 5,000.00	\$-	Con	1877.001	M083	Needs seeded in spring
21/22C	Jonas	Master clock system	\$ 11,280.00	\$ (11,277.18)	NWSD	1868.001	M084	Waiting on missing part
21/22C	Lakeview	Exterior door replacement (2 sets)	\$ 12,000.00	\$ (8,116.15)	NWSD	1929.001	M086	Spring install
21/22C	Gateway	Roof repairs	\$ 18,000.00	\$-	Con	1886.001	M090	Hold - see funds available
21/22C	Glaslyn	Roof repairs	\$ 40,000.00	\$ (9,449.43)	Con	1890.001	M091	Hold - see funds available
21/22C	Marshall	Sidewalk repairs	\$ 20,000.00	\$ (1,550.00)	Con	1945.001	M097	Summer
21/22C	Paradise Hill	Sprinkler line replacement	\$ 45,000.00	\$ (39,800.00)	Con	1956.001	M099	Easter Break
21/22C	St. Walburg	Roof repairs (Rs #3)	\$ 6,000.00	\$-	Con	1976.001	M102	Hold - see funds available
21/22C	Turtleford	Roof repairs (Rs #2)	\$ 12,000.00	\$-	Con	1986.001	M103	Hold - see funds available
21/22C	JH Moore	Sewer line repair and new flooring	\$ 20,000.00	\$ (18,185.31)	Con/NWSD	1911.001	M104	\$15040.33 for flooring
22/23	Maidstone	Roof replacement #6	\$ 645,000.00	\$ (578,094.03)	Con	1850.001	M105	Spring start
22/23	H. Hardcastle	Roof Replacement #2	\$ 150,000.00	\$ (9,409.40)	Con	459.001	M106	Spring start
22/23A	Lashburn High	IA renovation/dust collection	\$ 180,000.00	\$ -	BAR	1860.001	M108	*spending to come out of 23/24
22/23A	St. Walburg	Asbestos flooring (Ph1) - Home Ec, Server rm, storage	\$ 30,000.00	\$ -	Con/NWSD	1836.001	M109	\$18200 removal/air + \$9213 new flooring (\$27,400)
22/23A	Turtleford	Gym Boiler upgrade/system flush	\$ 12,000.00	\$ -	NWSD	1198.001	M107	Parts ordered - scheduled for Feb break
22/23A	Lakeview	Floor slab corrections (urgent)	\$ 200,000.00		Con	2017.001		Amendment needed
22/23A	H.Hardcastle	Gym floor refinishing (Repairs)	\$ 50,000.00		Con	779.001		
22/23A	Pierceland	New flooring - lower section (35,37,38,39,40,42,43,44)	\$ 25,000.00		Con	1703.001		\$6k in minor reno they want moved to this project
22/23A	Maidstone	Gym exterior paint	\$ 10,000.00		Con	930.001		
		Total	\$ 2,654,051.03	\$ (1,535,609.27)				
		Contingency	\$ -					
		Total	\$ (5,564.03)					

2023/24 Plan					
Location	Description	Funding \$ 1,519,283.00	Project #	Notes	
Carpenter	AC Upgrades/repairs	\$ 28,000.00	2018.001	*will need amendment	Amend
Ernie Studer	Change Airs x 4 (standard) & 1 (OS)	\$ 245,000.00	1725.001	Moved from 22/23 - delivery issues	
Ernie Studer	Suspended Ceiling and Lighting	\$ 30,000.00	448.001		
Gateway	Lighting Upgrades	\$ 6,000.00	1688.001		
Gateway	Alarm System Upgrade	\$ 2,200.00	2019.001	*will need amendment	Amend
Gateway	Fire Panel Upgrade	\$ 10,000.00	2020.001	*will need amendment	Amend
Glaslyn	Sidewalk Replacement	\$ 20,000.00	720.001	*def funds and possible cost share with village	
Goodsoil	Ventilation - Ph 1 x 2 (power upgrade needed first)	\$ 80,000.00	733.001	M070 - carry forward for Change Airs	
Goodsoil	Paint Exterior	\$ 40,000.00	1895.001		
Green Acre	Suspended Ceiling and Lighting	\$ 15,000.00	112.001		
H. Hardcastle	Roof repairs (Rs #1 gym)	\$ 18,000.00	2021.001	*will need amendment	Amend
Hillmond	Roof repairs (Rs3 to 7) - metal sealant	\$ 11,000.00	2022.001	*will need amendment	Amend
Hillmond	Boiler treatment/system repairs	\$ 15,000.00	2023.001	*will need amendment	Amend
JH Moore	Paint Exterior	\$ 30,000.00	741.001		
Jonas Samson	Boiler system treatment (Flush/treat/new glycol)	\$ 10,000.00	1915.001		
Jonas Samson	Roof repairs(#10 & 16)	\$ 15,000.00	2024.001	*will need amendment	Amend
Jubilee	Asbestos abatement - new flooring (1,5,58,62,63)	\$ 48,000.00	404.001		
Lakeview	Boiler system treatment (Flush/treat/new glycol)	\$ 8,000.00	1930.001		
Neilburg	Full classroom reno	\$ 25,000.00	1950.001		
Neilburg	Gym roof repairs	\$ 8,000.00	2025.001	*will need amendment	Amend
Paradise Hill	A/C upgrade	\$ 165,000.00	2026.001	*will need amendment	Amend 46 w delivery
Paradise Hill	Alarm upgrade	\$ 1,000.00	2027.001	*will need amendment	Amend
Pierceland	Fire Panel Upgrade	\$ 15,000.00	2029.001	*will need amendment	Amend
Pierceland	Roof Repairs (Rs#2), 6 - 9	\$ 30,000.00	2028.001	*will need amendment	Amend
Pierceland	Change Air x 4 / AHU refurb	\$ 160,000.00	1851.001	Moved from 22/23 - delivery issues	
Pierceland	Sc. Lab reno / storage area	\$ 50,000.00	1970.001		
St. Walburg	Library Ceiling	\$ 20,000.00	573.001		
St. Walburg	Gym AHU - removed safety guards on rads	\$ 140,000.00	1139.001		
St. Walburg	Boiler treatment/system repairs	\$ 16,000.00	2030.001	*will need amendment	Amend
Turtleford	Change Airs x 4	\$ 160,000.00	1720.001	Moved from 22/23 - delivery issues	
	Contingency	\$ 100,000.00			
	Total	\$ 1,521,200.00			
	Remaining	\$ (1,917.00)			

5.5: SSBA Position Statements



MEETING DATE: May 11, 2023

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

Each year the SSBA distributes proposed Position Statements to be voted upon at the Fall General Assembly in November.

CURRENT STATUS

The proposed Position Statements are attached for your information. The SSBA has requested feedback on the Position Statements provided no later than June 30, 2023. They will then be reviewed and updated by the SSBA for further Board review in August and voted upon as resolutions at the Fall AGM.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

N/A

PREPARED BY:	DATE	ATTACHMENTS
Charlie McCloud	March 17, 2023	One

RECOMMENDATION

N/A.

Adopted Position 1.1: Development of Position Statements	Date Approved: November 2018
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Association position statements address key issues for PreK to 12 education and describe the shared beliefs that direct united action by boards of education/Conseil scolaire fransaskois and their Association. Boards of education/Conseil scolaire fransaskois through their Association develop positions on education issues for the benefit of students and to inform the public. Position Statements will guide executive and staff in developing strategic plans that are consistent with and support the position statements.

A. Development of Position Statements

1. An approved resolution from a General Meeting or the Executive may identify the need for the development of a statement of position.
2. The Executive will establish a working committee to gather information, consult the membership and draft the statement of position.
3. The draft statement will be circulated to all member boards for input.
4. Position statements will be considered and voted on at a General Meeting under the sponsorship of the Executive. A vote of not less than two-thirds of the votes cast is required for adoption of a position statement.
5. The Executive may after appropriate consultation with the membership adopt an interim position on any matter under which to operate until an approved statement of position is approved by the membership at the next available opportunity.

B. Review of Position Statements

1. Each position statement will be reviewed on a five-year cycle, however, a position may be reviewed at any time upon the direction of the Executive.
2. A position will be reviewed when a resolution at a General Meeting is adopted which is inconsistent with the current position.

Position Statement – 1.1 Development of Position Statements

1. Which of the statements does your Board agree with?
2. Are there key broad statements in the area of development of Position Statements that your Board feels should be added, and why?
3. Are there any Policy issues concerning the development of Position Statements that have affected your Board or may affect your Board in the future?
4. Other comments (feel free to attach additional pages)

Adopted Position 3.1: Education Finance	Date Approved: November 2019
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Saskatchewan's elected boards of education/ Conseil scolaire fransaskois (CSF) require funding for education to maximize student achievement, develop the potential of all students, affirm the worth of each individual, create responsible citizens and lay the foundation for learning throughout life. Education funding is best provided unconditionally to boards of education/CSF in order to meet local needs. A balance between the following fundamental principles guides all decisions for education finance:

1. **Sufficiency:** The amount of funding provided to boards of education/CSF by the provincial government must be sufficient to respond to the actual costs of mandated provincial goals and priorities, to provide a high quality education to all students, and to accommodate opportunities for local programming, innovation and initiatives.
2. **Autonomy:** Boards of education/CSF derive their authority from *The Education Act, 1995* which gives them the authority to manage the school division in a way that reflects local needs and priorities. In addition, the CSF derives its authority from section 23 of the *Canadian Charter of Rights and Freedoms*.
3. **Equity:** Funding is allocated so that all elected boards of education/CSF have the resources they need to provide opportunities for each student to achieve at the highest levels regardless of where they live in the province and their personal circumstances.
4. **Engagement:** Boards of education/CSF are equal partners, along with the provincial government, in meaningful decision making regarding funding formulas, accountability processes and resolving issues.
5. **Predictability:** Clearly defined, predictable, and unconditional funding formulas are needed to enable long-term and sustainable program planning by boards of education/CSF.
6. **Reciprocal Accountability:** Elected boards of education/CSF are responsible for achieving mandated provincial goals and priorities and the provincial government is responsible for providing the resources needed to achieve those goals and objectives. The funding model is reviewed on a regular basis to ensure it is functioning as intended.
7. **Sustainability:** Reliable, factual data is used to establish funding.
8. **Transparency:** Straightforward information about education funding is monitored, available to the public, and the process is entirely transparent.

5.6: Draft Budget 2023-2024



MEETING DATE: May 11, 2023

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

Annual Budget is due June 30, 2023.

CURRENT STATUS

Senior administration has prepared budget figures based on previous discussions and Board direction. Changes made at the May meeting will be incorporated into the final budget to be approved at the June regular meeting.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

N/A

PREPARED BY:	DATE	ATTACHMENTS
Charlie McCloud	May 4, 2023	Handout

RECOMMENDATION

That the 2023-24 Budget be reviewed, and discussion occur regarding potential changes, if any.

5.7: Financial Reports



MEETING DATE: May 11, 2023

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

Financial reports are presented regularly.

CURRENT STATUS

The statement is for the period September 1, 2022 to April 30, 2023.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

N/A

PREPARED BY:	DATE	ATTACHMENTS
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Charlie McCloud

One

RECOMMENDATION

That the financial report for the period ending April 30, 2023 be approved.

Northwest School Division No. 203				
Revenues and Expenditures				
September 1, 2022 to April 30, 2023				
			Year-to-Date	67%
	2022/23	2022/23		
	Annual Budget	YTD	Balance	
Revenues:				
Total Property Tax Revenue	\$0	\$0	\$0	
Total Grants Revenue	\$57,252,792	\$36,205,230	(\$21,047,562)	
Total Tuition and Related Fees	\$3,102,366	\$2,425,007	(\$677,359)	
School Generated Funds	\$1,714,540	\$0	(\$1,714,540)	
Total Interest and Other Revenues	\$115,000	\$112,415	(\$2,585)	
Total Complementary Services Revenues	\$1,332,274	\$864,816	(\$467,458)	
External Services Revenues	\$743,992	\$317,080	(\$426,912)	
Total Capital Revenues	\$0	\$107,188	\$107,188	
Total Revenues	\$64,260,964	\$40,031,736	(\$24,229,228)	62%
Expenditures:				
Total Governance	\$309,261	\$197,839	\$111,422	
Total Administration	\$3,199,462	\$2,048,404	\$1,151,058	
Total Instruction	\$44,187,735	\$28,664,017	\$15,523,718	
Total Plant Operation and Maintenance	\$11,580,982	\$5,924,968	\$5,656,014	
Total Student Transportation	\$6,122,438	\$3,914,807	\$2,207,631	
Total Tuition and Related Fees	\$854,616	\$513,557	\$341,059	
School Generated Funds	\$1,714,540	\$0	\$1,714,540	
Total Interest and Bank Charges	\$55,316	\$12,153	\$43,163	
Total Complementary Services	\$1,776,361	\$988,400	\$787,961	
Total External Services	\$475,618	\$440,497	\$35,121	
Total Capital Expenditures	\$1,340,000	\$98,328	\$1,241,672	
Total Expenditures	\$71,616,329	\$42,802,970	\$28,813,359	60%
Surplus or (Deficit)	(\$7,355,365)	(\$2,771,234)		

6.1: Celebrations

MEETING DATE: May 11, 2023

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

CURRENT STATUS

FINANCIAL IMPLICATION

PREPARED BY:	DATE	ATTACHMENTS
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RECOMMENDATION



6.2: Calendar

MEETING DATE: May 11, 2023

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion

CURRENT STATUS

Northwest School Division Schedule

2022-2023 Academic Year

Victoria Day (no school)	Monday, May 22
Final Exam Schedule (High School)	Thursday to Tuesday, June 22-27
Admin Days	Wednesday & Thursday, June 28 & 29

SSBA Events (<http://saskschoolboards.ca/>) - 2023

2023 National Trustees Gathering on Indigenous Education & CSBA Congress
 – Banff, Alberta – July 3-5, 2023 (Banff Centre for Arts and Creativity)
 Patricia Main and Charles Stein have rooms and are registered for the conference

2023 Calendar Year:

May 29 - Board Chairs Council Meeting – via Zoom, 8:30 – 9:30 a.m.
 September 21 - Board Chairs Council – In-person, Regina, location TBC, 1:00 p.m. – 4:00 p.m.
 September 27 – Deadline for Bylaw Amendments (for the AGM) – 4:30 p.m.
 September 30 – Deadline for Submissions for the 2023 Premier’s Board of Education Award for Innovation and Excellence & the 2023 Award of Distinction – 4:30 p.m.
 October 12 – Deadline for Resolutions (for the AGM) - 4:30 p.m.
 October 23 – Board Chairs Council Meeting – via Zoom, 8:30 – 9:30 a.m.

Board Meetings – 2023 – Second Thursday of each month

June 8	August 10	September 14	October 12
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PREPARED BY:	DATE	ATTACHMENTS
Shirley Gerstenhofer	May 4, 2023	